

MAIL to SELF

To whom it may concern

I was baptized in your parish, roughly in the year – (mention the year). Here are all my details listed below which may help you find my Catholic Baptism Certificate.

Kindly share a copy of my Catholic Baptism Certificate, either my mail, or you can let me know. I will be more than happy to come and personally collect it for myself.

Please find my details as under,

Name:

Mother's name:

Father's name:

Date of Birth:

Place of Birth:

Parish baptized in:

Awaiting your positive response.

Thanks and regards,

Your name

Your complete address with zip code

Your contact number

Your email id