

From
Name
Address

DATE:

To
Name
Address

Subject: Client Name

To whom it may concern

This letter intends to confirm that (Name) has been banking with our organization since (Date). Over all this time, we have known Mr./Ms. _____ to be a trustworthy individual with a good credit worth.

As a banking organization, we have no qualms about the fact that he/she has been a reliable client. We are confident to state that Mr./Ms. _____ has handled his/her financial obligations with a great sense of responsibility.

On the basis of our experience with Mr./Ms. _____, we recommend him/her for any kind of financial service or loan by your organization. We believe he/she will fulfill all his financial obligations in the most faithful manner.

Name:
Account Name:
Account balance \$ _____ as on date _____

If you have any questions or need any further details, please feel free to contact us via telephone or email

Yours Sincerely,

Name:
Designation:
Company/Organization Name