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| --- | --- |
| **Yellow text on a black background  Description automatically generated with medium confidence** |  |

DATE:

Name:  
Banking Service Name  
Address:

To whomsoever it may concern:

We are writing this letter to inform you that \_\_\_\_\_\_\_\_\_\_\_\_\_ (person’s name), ID number \_\_\_\_\_\_\_\_\_\_\_ has been associated with our banking service since \_\_\_\_\_\_\_\_\_\_\_\_ (date). H/she is of good character and shares a great banking relationship with our organization.

We are confident to say that (person’s name) \_\_\_\_\_\_\_\_\_ handles his/her financial affairs and obligations in quite a satisfactory manner. In all these years \_\_\_\_\_\_\_\_\_\_ has dutifully complied with all his/her financial obligations and managed to get a good credit worth.

We recommend Mr./Ms. \_\_\_\_\_\_\_\_\_\_\_ to get a loan or any other financial service by your organization, as we are sure he/she will comply with your terms in a faithful manner.

Name:

Savings Account Number:

Account opened on:

Current balance of $\_\_\_\_\_\_\_\_\_\_as of date \_\_\_\_\_\_\_\_\_\_

Should you need any clarification or details concerning this, please feel free to let us know.

Telephone Number:  
Email id:  
Name of officer:  
Designation:  
Email: