

[Sender's Name]

[Sender's Address]

[Date]

[Recipient's Name]

[Recipient's Job Title]

[Recipient's Address]

Dear [Dr.] [Name of the recipient],

I thank you for referring Mr. Kim to me as a patient. He has been a good patient and has followed all the instructions religiously before getting treated. His treatment was a complex one but due to his calmness, the treatment went off smoothly. In fact, he was very happy with the treatment.

I also take this opportunity to thank you for helping expand my business. You have introduced my services to your patients which has immensely boosted my business. That was a generous act done by you. In the future, if one of my patients requires services that you provide, I will certainly recommend your name to the patient. Again, I express my gratitude for referring Mr. Kim to me. I hope that you continue your support in the future as well.

Yours sincerely,

[Your Name]

[Contact Number]

[Email ID]

