



[Recipient's Name]

[Title]

[Street Address, City, Zip Code]

[Date]

[Sender's Name]

[Title]

[Street Address, City, Zip Code]

Dear [Recipient's Name]

We would like to thank you for your kind and considerate help toward the charity project of our organization to help marginalized children. Your immense help helped us reach our target and provide basic needs and care to these future stars of our nation. It was only because of your tireless efforts that we could collect \$100,000 within a month. Without your valuable support and guidance, we would not have been able to complete our target.

In particular, we would like to appreciate the special time and effort you took to take off our online campaign. The special social media marketing expertise you hold made everything possible for us. The project got the needed exposure through your online promotion. As a result, we got a lot of funds and donations from people.

Our organization/We are extremely thankful for all the efforts that you put in to bring a smile to all the faces. We hope to see you soon for further charity work.

Best wishes,

[Your Name]