

[Sender's Name]

[Sender's Address]

[Date]

[Recipient's Name]

[Recipient's Address]

Respected Mr. [Recipient's Name],

Thank you for taking the time to meet me, to discuss selling your property. I hope that I addressed all your concerns yesterday. I also hope that I convinced you about all the strategies that I plan to use for selling your house. In the meeting, you also asked me to find buyers who would pay the money upfront. I am again assuring you that, I will use all my contacts to find buyers who can do so.

Thanks again for giving me the time to meet you. I hope that you give me the opportunity to cater to your real estate needs.

Yours truly,

[Your Name]

[Contact Number]

[Email ID]

[Signature]



