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| ***Yellow text on a black background  Description automatically generated with medium confidence*** |  |

[Your name]

[Your phone number]

[Your email id]

[Optional: Your mailing address]

[Date]

[Subject]

[Employer’s mailing address]

Dear Mr./Ms./Mrs. (insert name),

I wanted to express my gratitude to you for meeting with me this morning and discussing the open staff nurse job at (insert company/hospital). I loved hearing about the orthopedic wing renovations you're doing and the many advantages they'll bring to both your patients and your employees.

As I have worked in a cardiac wing similar to yours for several years, I believe I will fit the role like a glove. I also believe that my qualifications which we discussed in the interview, are very well suited for a cardiac wing like yours, which is equipped with similar instrumentation as my previous workplace. Coupled with that, my experience makes this a perfect job for me.

Our talk got me excited to work as a staff nurse at your hospital. I hope to hear back from you soon. In case you wish to gather any additional information from my end, please fell free to reach out to me any time.

Regards

[Your Name]

[Your Signature]