Address of the Sender

Email Address of the Sender

Date

Name of Receiver

Address of the Receiver

Subject: Thank You Letter for presentation

Dear \_\_\_\_\_\_ (Name of the Recipient)

With this letter I want to thank you for attending my presentation yesterday. I hope my presentation on ‘Drug Abuse’ will create a difference in everyone's views. I am amazed to see how most of the people are not aware of illegal usage of drugs in our country. I am grateful to have such an amazing guest like you who has motivated me to speak on social topics and create awareness.

Thank you for inspiring me and supporting me in this cause. The kind of appreciation and moral support that you have given as an audience is invaluable. I hope to conduct a few more presentations for you on some major social topics. Once again, thank you.

Sincerely,

(Signature)

Sender’s Full Name