

Sender's Address

Sender's Email Address

Date

Receiver's Name

Receiver's Job Title

Name of the School/ College

Address of School/ College

Subject: Thank You Letter for Interview

Dear ABC (Name of the Interviewer),

With this letter, I would like to an effort and thank you for giving me your valuable time. I am grateful to you for offering me an opportunity to interview for Assistant Professor Post at your college. And it will be my honor to become a part of such a prestigious school.

I hope my education and experience as an assistant professor at XYZ University will be helpful in my selection. I am confident that I can become a valuable asset to your college.

I eagerly look forward to an opportunity to meet you again and to be a part of your college faculty. And in case of any further communication please feel contact me through my mobile or email. I hope to hear from you soon. Thank you once again for your valuable time and feedback through my interview.

Sincerely,

(Signature)    Sender's Full Name