



Sender's Address

Sender's Email Address

Date

Name of Receiver

Address of the Receiver

Subject: Thank You Letter for Referring the Apartment at \_\_\_\_\_ (Location of the Apartment)

Dear ABC (Name of the Receiver)

Hi, Hope you are doing well. I am writing this letter to thank you for referring Mr Jackson's (Name of the landlord) apartment to me. I visited the property today and quite liked it. I have filled the rental application form and will be going ahead with the process.

The landlord has also arrived at the decision and has agreed to rent the property to me. Once the formalities are completed, I will get the permission to shift to the new house. I will be hosting a house- warming party at my new home. I will be inviting you there soon. However, I would like to thank you once again for referring the property to me and helping me in finding a new and decent place to stay. Thanks for always helping me and making it easier for me to adjust in this new city. I am grateful to you for your assistance.

Sincerely,

(Signature)

Sender's Full Name