



Sender's Address

Sender's Email Address

Date

Name of Receiver

Address of the Receiver

Subject: Thank You Letter for Showing the Apartment

Dear ABC (Name of the Landlord)

I am writing this letter to thank you for taking out time to show me your apartment. Your apartment is very good but I would like to inform you that the location of the apartment does not work well for me right now.

You may show it to other tenants and go ahead with any other deal. However, I want to thank you once again for patiently showing me the apartment and answering all my questions.

Sincerely,

(Signature)

Sender's Full Name