

MAIL to SELF

_____ (Your Address)

_____ (Your City)

_____ (Date of Writing the letter)

_____ (Recipient's Address)

_____ (Recipient's City)

Subject: _____

Mr. _____ (Recipient's Full Name),

We were at the _____ (Name of the Car Dealership) on _____ (Date) to purchase an SUV.

We were greeted immediately by _____ (Name of the Car Salesman) at the reception. He made sure that we felt comfortable at the dealership as he took the pains to show us around. He was well trained at his job and this was evident as he guided us through the long line of cars available there.

I must accept that this was certainly my best car purchasing experience. The car salesman was patient enough to not only educate us about the pros and cons of each car. He was also very helpful in answering every question we had. These days, car salesmen are merely concerned with making money but, a salesman like _____ (Name of the Car Salesman) delivers on his promise of offering incredible service.

We will definitely be coming back over the years thanks to our pleasant experience!

Sincerely,

_____ (Your Full Name)