

*Name*

*Address*

*DATE*

*Guest Speaker's Name*

*Address*

*Dear Sir/Madam,*

*I would like to take this opportunity to thank you for being a part of our annual fest as a guest speaker. Your presence not only enriched our event, but also left everyone impressed with your kind and insightful words. Your talk left a huge impact on people of all ages present at the fest.*

*I am extremely grateful to you for having agreed to be a part of our little celebration. It is because of your support that we were able to pull out the event with great success.*

*Thank you again for taking the time to visit and sharing your valuable ideas with guests.*

*Warmest Regards,*

*Name*

*Title*