



Address of the Sender

Email Address of the Sender

Date

Name of Receiver

Address of the Receiver

Subject: Thank You Letter for Bidding on Project \_\_\_\_\_ (Write the name of the project)

Dear \_\_\_\_\_ (Name of the Recipient)

We would like to extend our sincere thanks for giving us the opportunity to present our bid on the \_\_\_\_\_ project of your company on 15th October 2021. The high quality of the project shows the time and efforts invested in it and we would be grateful if we get to be a part of it. We have studied the project details and have a thorough understanding of the same.

We have been associated with a number of high profile construction projects in the last 20 years of being in the field. Some of our clients include \_\_\_\_\_ and \_\_\_\_\_.

Thank you, once again, for the opportunity. We will be pleased to be associated with your company. Looking forward to a positive response from your side.

Sincerely,

(Signature)

Sender's Full Name