

Writing a thank you letter for business meeting to someone who you want to work together with

Dear (Name),

(Name of Business),

I recently met with you on \_\_\_\_\_ to discuss the prospect of working together. I am thankful that you took time out of your schedule, to give me the opportunity to meet with you. I am thankful for everything I learnt from you, during the business meeting, and look forward to working with you in the future as well. Thank you for meeting with me, and I hope to meet you again.

Yours Truly,

(Your Name)

(Business Name)