

Sender address

Date

Address of the Receiver

Dear _____ (Name of the Recipient),

It is because of your kind financial support, we have been able to make a difference. You have been continuously supportive of our organizational mission, which is highly appreciable to us. We feel you must also have similar sentiments.

It was an honor for us to find out that you decided to increase the amount of your contribution this [year/month]. Your assistance has already begun to show results. You may contact [Name, mobile number] in case there are any specific queries. It would be a great pleasure to interact with you and thank you once again.

With warmest wishes and deepest gratitude,

(Sender Name)

