[Date]

Dear Mr. / Mrs. [Last Name of the Donor],

We sincerely appreciate your support of the [Name of Fundraiser] fundraiser. Your donation was a wonderful act. The contribution meant that we will now be able to achieve our goal to provide more meals to the poor children in the locality.

If you ever need our assistance for your charitable cause, do let me return the favor. Thank you once again for all that you did for our organization and the community.

Sincerely,

[Your Signature]

[Your Name]