



Address of the Sender

Email Address of the Sender

Date

Name of Receiver

Address of the Receiver

Subject: Thank You Letter for Judging the _____ Competition

Dear _____ (Name of the Recipient)

Thank you for judging the final round of the _____ Competition (Write the name of the competition). We were honored to have you as a part of our event and we appreciate you for taking out time for the event. Thank you for managing your schedule and accepting our proposal of judging the _____ Competition at the last moment.

We request you to please send written feedback to the students as every year, we hear them appreciate such feedback. They value the feedback more than the awards and prizes as it helps them learn about their mistakes and improve upon them. We will be grateful to you if you could take out some time to write a feedback to the participants.

We are looking forward to having you on board for our next competitions too.

Sincerely,

(Signature)

Sender's Full Name