

MAIL to SELF

Name of the Sender

Sender's Address

Date _____ (of writing the letter)

Name of the Receptient

Receptient's Address

Subject: _____

Dear _____ (name of the recipient),

We at _____ (Name of the practice) would like to thank you for the trust you put in our abilities to take care of your ailments. We wish you a speedy recovery and hope to see you hail and hearty in the near future.

You were an ideal patient during the _____ (Name of the procedure/ surgery), keeping your calm in all instances. Thank you for choosing our services.

We hope to assist you and your family in the future with anything.

Please feel free to recommend us to your friends and family, and we promise to take care of them just like we did for you. For any questions, please feel free to contact me at _____ anytime. Thanking you in advance!

Yours Sincerely,

Dr. _____ (Your Full Name)

(Website/Email) _____

(Social Media Account) _____

Contact Information) _____