

Sender's Address

Sender's Email Address

Date

Receiver's Name

Receiver's Job Title

Name of the College/ University

Address of College/ University

Subject: Thank You Letter for a Post Residency Interview

Dear ABC (Name of the College Tour Guide),

Following the residency interview today at _____ College, I would like to thank you for giving me a residency tour of the college campus. I enjoyed the campus visit thoroughly and I am glad and grateful to know about the residence program at our college.

I find your program to be very interesting and encouraging. It was my pleasure to meet you and I want to thank you again for taking out time from your hectic schedule and give me college campus tour.

Sincerely,

(Signature)

Sender's Full Name