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Sender’s Full Name

Sender address

Date

Address of the Receiver

Dear \_\_\_\_\_ (Name of the Recipient),

I would like to take the opportunity to express my gratitude for your interesting speech at the church (church name) yesterday. All those who were present at the event were full of awe of your wisdom. They were also highly impressed with your style of presentation.

It was indeed a great pleasure to come across your wise words. We also learned a lot from your stirring speech. I am immensely indebted to you for covering the topic of -------------------- in your yesterday’s speech. You also created a lot of awareness on the subject. We would really love to have you amongst us once again to share your wisdom and knowledge on the same subject in the coming months.

Thank you once again!

Sincerely,

(Sender’s Name)