

Sender's Full Name

Sender's address

Date

Address of the Receiver

Dear _____ (Name of the Recipient),

Thank you so much for taking out the extra time after school hours and during breaks to help my child [Name of the child] with his/her science problems. I can see how much her/his confidence level has gone up after your support. You have made a big impact!

Sincerely,

(Sender's Name)