| Yellow text on a black background  Description automatically generated with medium confidence |  |
| --- | --- |

To: [Tenant’s Email ID]

CC: [Your Email ID]

Subject: Thank You For The Continuous Support As A Tenant

Dear [Ms.] [Tenant’s Name],

My husband and I thank you for being a long-time tenant. Your continuous support has helped us financially and tenants like you are difficult to find. We hope that your stay at our house is going smoothly.

I remember one time, you were finding it difficult to run the water heater in the bathroom and you promptly called me. I am glad that I was able to help you and you could fix the heater. If you come up with any issues in the future, we are there to help you out. Again, I deeply appreciate your continuous support as our tenant. I wish the rest of your stay to be fruitful.

Yours sincerely.

[Your Name]

[Contact Number]