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Address of the sender

Email Address of the sender

Date

Name of Teacher

Address/Class of the Teacher

Subject: Thank You Note on Teacher's Day

Dear Miss EFG,

This Teacher’s Day I would like to extend my heartfelt thanks to you for doing such a commendable job. One can truly see how much you care for the children, and how passionate you are about your job. I am sure all the parents have heard about the terrific job you do of nurturing the kids.

Greg was always a really quiet boy and we used to be concerned about how well he would get along with other children. Even at home, he barely ever spoke, and we had to ask him multiple times if he needed something. However, your persistent efforts fostered his personality and made him more outgoing. Now he tells us all about his day, and his likes and dislikes, and truly, it sounds like music to our ears!

I do not have enough words to express how thankful I am for a teacher like you, for indeed teachers shape the youth. We have seen such a positive change in Greg, and he is such a bright boy now! It has also become much easier for him to make new friends now and it is all due to you.

Yours sincerely,

(Signature)

Your Full Name