

Sender's Full Name

Sender address

Date

Address of the Receiver

Dear -----(Name of the Recipient),

We are appreciative of your sincere efforts that my little one has shown significant improvements this year. We were pleasantly surprised to note that our little one has learned how to share, follow instructions, and also tries to help me with little chores. My child has matured a lot within a short period.

The developments in their personality are heartwarming to follow. We are grateful for all such activities you have carried out to trigger this development. I want you to know we love your hard work and enthusiasm towards our little one. You are definitely one of the most selfless and tireless individuals I have come across.

Regards,

----- (Sender's Name)