Address of the Sender

Email Address of the Sender

Date

Name of Recipient

Address of the Recipient

Subject: Thank You for Your Continued Support

Dear \_\_\_\_\_\_ (Name of the Recipient)

With this letter, I would like to extend my sincere gratitude towards you for your continued support. It is because of your continuous support and encouragement that I could complete my project before the deadline and also get good grades. I owe my good grades to you. It is because of your motivation that I work harder to achieve success.

I am glad to have you as my professor and am forever grateful to you. You are one of the most valued people in my life. I am thankful to you for everything. As a token of appreciation, I am sending a small gift for you. I hope you like it.

Sincerely,

(Signature)