Address of the Sender

Email Address of the Sender

Date

Name of Recipient

Address of the Recipient

Subject: Thank You for Your Continued Support

Dear \_\_\_\_\_\_ (Name of the Recipient)

We are writing this letter to extend my thanks to you for your continued support. We appreciate your continuous support towards our company. You are a valued client and we are grateful for your support. You are the first client that signed a deal with our company and today we have signed over 100 deals, but you are still the most important client.

As a token of appreciation, we are sending a small gift for you. We hope you like it. Once again, thank you for your continued support towards the \_\_\_\_ Company (Name of the Company).

Sincerely,

(Signature)