***FOR HELPING A CLIENT YOU REFERRED***

*<Your Full Name>*

*<Your Address>*

*<Your City, State, Zip Code>*

*<The Date>*

*<Name of the Mortgage Broker>*

*<Broker’s Address>*

*<City, State, Zip Code>*

***Subject:*** *Thanks for helping my <your relationship with the client> from <Your Name >*

*Hello Sir/Ma’am*

*Thank you so much for helping my <your relationship with the client> in getting his/her loan approved. My family and I were thoroughly impressed with your work as you helped us with <mention the reason for taking the loan, like – for buying a home or renovating it, etc.>. It brings me great joy to learn that you helped someone dear to me with the same level of dedication and professionalism.*

*I assure you that he/she/they will follow all the rules and regulations of the bank and repay the loan amount on time. He/She/They have submitted the important collateral documents and papers to the bank. But I hope that the occasion will never arrive. He/She/They will punctually pay their installments without any delay.*

*I am truly grateful to you for being helpful and cooperative. Hope to work with you again in the future.*

*Regards,*

*<Write your name>*