



**FOR HELPING A CLIENT YOU REFERRED**

<Your Full Name>

<Your Address>

<Your City, State, Zip Code>

<The Date>

<Name of the Mortgage Broker>

<Broker's Address>

<City, State, Zip Code>

**Subject:** Thanks for helping my <your relationship with the client> from <Your Name >

Hello Sir/Ma'am

Thank you so much for helping my <your relationship with the client> in getting his/her loan approved. My family and I were thoroughly impressed with your work as you helped us with <mention the reason for taking the loan, like – for buying a home or renovating it, etc.>. It brings me great joy to learn that you helped someone dear to me with the same level of dedication and professionalism.

I assure you that he/she/they will follow all the rules and regulations of the bank and repay the loan amount on time. He/She/They have submitted the important collateral documents and papers to the bank. But I hope that the occasion will never arrive. He/She/They will punctually pay their installments without any delay.

I am truly grateful to you for being helpful and cooperative. Hope to work with you again in the future.

Regards,

<Write your name>