This sample set is addressed to a friend of the deceased whom you do not know personally but who has made a donation in memory of the deceased.

*Dear Mr./ Ms./ Mrs. \_\_\_\_\_\_\_\_\_,*

*We have never formally met but I have heard a lot about you from \_\_\_\_\_\_\_\_\_. Late \_\_\_\_\_\_ would narrate countless stories about you and the numerous adventures you have had in the past.*

*We are writing this letter to show our appreciation for the generous donation you have made in \_\_\_\_\_\_\_\_\_\_’s name to \_\_\_\_\_\_\_\_\_\_(organization name). We both know how passionate they were about the cause and about helping all those in need. We want to thank you for your support during this time. Though you were not able to be with us physically, we felt a lot of comfort in knowing you have been keeping us in your prayers.*

*We wish to meet you soon and finally be able to put a face to all the wonderful stories.*

*Thank you once again.*

*Sincerely,*

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