



[Recipient name

Address]

Date

Subject: *****

Dear Ms/Mr/Mrs/Dr_____,

Being a leader is not the easiest task in the world. However, you have led the committee greatly in the last six months. I write this letter to express my gratitude for your great leadership and guidance, which has helped me learn much from the experience.

When I joined the Medicine for All committee six months ago, I didn't have many expectations in terms of the overall experience. Sure, I knew I would learn something new but I never expected to form lifelong friendships and networks. But due to your expert guidance, I was able to get more out of this committee than I collectively got out of other committees I have served over the years.

You would be happy to know I have secured a lucrative job at a Medical Institution and you have played a pivotal role in this development. Without your introduction, I may have never gotten the opportunity. I'm grateful for all that you have done for me and would like to take you out for a meal to celebrate my achievement. Please let me know if that's something you would be interested in. I look forward to hearing from you.

Yours sincerely,

[Your name,

Address]