



[Recipient name

Address]

Date

Subject: *****

Dear Ms/Mr/Mrs/Dr_____,

Dissertation seemed like Mt. Everest when we started our committee six months ago. However, you have made it all seem like a cakewalk with your leadership and approach. So, I wanted to take the opportunity to write this letter and thank you for having served the committee with so much dedication.

You have always been there for me whenever I needed to clear some basic-level doubts and always did so without any judgement. You were truly someone I could rely on in the committee, and I am grateful for your presence on the committee. Now that the dissertation is about to be completed, I hope our relationship doesn't end here, and we can meet up sometime and catch up. Let me know what you think about it. Looking forward to your response.

Yours sincerely,

[Your name,

Address]