



Dear [Vendor name],

I take this opportunity to express my appreciation for your valuable collaboration in the project [Project Name]. You made the entire process delightful. I want to thank you for your candid communication and quick responsiveness always. I am excited that you are as happy with the finished deliverable as I am.

It has been an absolute pleasure to work with you. I am looking forward to staying in touch with you in the future.

Sincerely,

[Your Name]